

**DRAFT MINUTES TO BE FORMALLY AGREED AT THE NEXT MEETING OF THE
COMMITTEE**



Minutes of meeting

LOCAL COMMITTEE (WAVERLEY)

Date: FRIDAY 13 MARCH 2009

Time: 2.00PM

Place: ALFOLD VILLAGE HALL

Members present:

Surrey County Council

Dr A Povey (Waverley Eastern Villages) (Chairman)
Mrs P Frost (Farnham Central) (Vice-Chairman)
Mr J Farmer (Farnham North)
Mr D Harmer (Waverley Western Villages)
Mr P Martin (Godalming South, Milford and Witley)
Mr D Munro (Farnham South)

Waverley Borough Council

Mr M W Byham (Bramley, Busbridge and Hascombe)
Mr S P Connolly (Godalming Farncombe and Catteshall)
Mr B A Ellis (Cranleigh West)
Mr R A Gordon-Smith (Godalming Charterhouse)
Mr R A Knowles (Haslemere East and Grayswood)
Mr A Lovell (Farnham Upper Hale)
Mr J A Ward (Farnham Shortheath and Boundstone)
Mr K Webster (Milford)

All references to Items refer to the Agenda for the meeting.

Dr J Masding (Chairman of Alfold Parish Council) welcomed the Committee.

11/09 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (Item 1)

Apologies were received from Mr C Baily, Mr C Slyfield, Mrs C Stevens, Mr R Steel; Mr J Farmer was absent at the beginning of the meeting.

12/09 MINUTES OF THE LAST MEETING: 30 JANUARY 2009 (Item 2)

The minutes were agreed to be a correct record of the meeting and signed by the Chairman.

13/09 DECLARATIONS OF INTEREST (Item 3)

Mrs P Frost and Mr P Martin declared a prejudicial interest in Item 14 Annex 11 on the grounds that they are members of Waverley Borough Council's Joint Planning Committee. Mr B Ellis declared a personal interest in Item 13 on the grounds of his wife's association with the original petition.

14/09 PETITIONS (Item 4)

Petitions were received from:

- Residents of Elstead requesting a pedestrian crossing on the B3001 in the village to allow safe passage for school children, older residents and those needing access to the bus stop and shops.
- Residents of Elmbridge Village, Cranleigh requesting that priority be given to the installation of traffic lights to resolve traffic problems on the bridge adjacent to Wayside and Rydinghurst in Elmbridge Road, Cranleigh.

15/09 FORMAL PUBLIC QUESTIONS (Item 5)

There were no public questions.

16/09 MEMBERS' QUESTIONS (Item 6)

There were no members' questions.

EXECUTIVE FUNCTIONS: TRANSPORTATION MATTERS

17/09 LOCAL TRANSPORT PLAN TRANSPORTATION CAPITAL BUDGET 2008-2009: SCHEME PROGRESS AND BUDGET MONITORING (Item 7)

Members received clarification on the level of expenditure anticipated by the end of the financial year and on the procedures for carrying forward unspent funds. Updates were provided on the installation of improvements in the vicinity of Brook and of speed limits in the Cranleigh area.

An additional resolution, (ii) below, was moved from the chair and accepted by the meeting, with Mr D Munro abstaining from the resolution.

Resolved:

- (i) To note the progress of schemes and the forecast out-turns, and that an estimated £74,500 will need to be reserved against the 2009-2010 budget to complete schemes included in the current year's programme.
- (ii) To ask the Executive to look favourably on the request to carry forward any unspent funds into the financial year 2009-2010.

Reason for decision: The Committee wishes to maintain an overview of progress and to be reassured that sufficient funds to complete schemes are available in the coming year.

[Mr J Farmer joined the meeting during this item.]

18/09 **LOCAL TRANSPORT PLAN TRANSPORTATION CAPITAL BUDGET 2009-2010: PROVISIONAL PROGRAMME (Item 8)**

There was some concern about an apparent change in the methodology through which Decriminalised Parking Enforcement (DPE) reviews had been prioritised, with a suggestion that the reviews for Cranleigh and Haslemere were being funded in 2009-2010 by "top-slicing" the budget. It was pointed out, however, that this approach reflected the Committee's commitment to review DPE in each of the main settlements, the Godalming and Farnham reviews having been undertaken in 2008-2009.

An additional recommendation was proposed by officers, inserted at (iii) below, to permit progress on an opportunity which had emerged during a current maintenance scheme.

Resolved to:

- (i) Agree the new transportation schemes that will form the Waverley LTP programme for 2009/10 shown at Table 1 of this report, subject to confirmation of funding.
- (ii) Authorise the Local Highways Manager (LHM) to progress the schemes included in the programme in consultation with local elected members and associated task groups.
- (iii) Authorise the LHM to advertise the intention to replace speed cushions in Lion Lane, Haslemere with a road table as part of the ongoing maintenance scheme.
- (iv) Subject to approval of recommendations (i), (ii) and (iii) authorise the LHM to consider and determine any objections submitted following the statutory advertisement of the of traffic orders and notices associated with the following schemes, in consultation with the Chairman and/or Vice-Chairman of the Local Committee and relevant local councillors:
- (v) Subject to the satisfactory resolution of recommendation (iv) above, approve the schemes for construction. In the event that a resolution

cannot be reached the matter will be referred to the Committee for decision.

Reason for decision: The Committee is required to develop a programme of schemes to deliver the LTP in Waverley, prioritised against the available resources.

19/09 **CAPITAL MAINTENANCE SCHEMES COMPLETED IN 2008-2009 (Item 9)**

Resolved to note that in 2008/09 nine re-surfacing and twenty-seven surface dressing schemes were completed in Waverley at respective costs of £1.52 million and £750,000.

Reason for decision: The Committee had requested an update.

20/09 **ADOPTION OF RAILWAY STATIONS (Item 10)**

The Committee welcomed the report and the concept described and felt that the relevant Parish Councils might be best placed to consider the matter further. Since the stations to which the scheme has greatest relevance (Milford and Witley) are both within the parish of Witley, Mr D Harmer and Mr P Martin undertook to raise the matter with the Parish Council.

Resolved to:

- (i) Note the concept of station adoption
- (ii) Use local contacts to publicise the concept of station adoption to relevant local groups/organisations who would be interested

Reason for decision: Station adoption represents a potential means of improving the environment at smaller stations.

21/09 **RESPONSE TO PETITION: ROKE LANE, WITLEY (Item 11)**

Resolved to note the response and endorse the action proposed.

Reason for decision: The Committee is required to respond to a petition presented at a previous meeting.

22/09 **RESPONSE TO PETITION: LOWER BOURNE, FARNHAM (Item 12)**

Resolved to note the response and endorse the action proposed.

Reason for decision: The Committee is required to respond to a petition presented at a previous meeting.

NON-EXECUTIVE FUNCTIONS: TRANSPORTATION MATTERS

23/09 LION'S LANE (BYWAY 395) CRANLEIGH: RESPONSE TO PETITION (Item 13)

It was confirmed that, in a recent analysis of byways carried out by officers across the county, the condition of Lion's Lane falls into the worst category and that this was felt to justify the recommendation. The Committee was reassured that all relevant representative groups would be approached as part of the consultation.

Resolved that notice of intention to make a Traffic Regulation Order prohibiting motor vehicles with four or more wheels and horse drawn carriages over 1500mm (5ft) width be published, and the results of the consultation be reported to a future meeting of this Committee for decision.

Reason for decision: The Committee is required to respond to a petition presented at a previous meeting.

NON-EXECUTIVE FUNCTIONS: NON-TRANSPORTATION MATTERS

24/09 LOCAL COMMITTEE BUDGETS 2008-2009 (Item 14)

Following the Area Director's referral of the application in Annex 11 to the Committee (relating to the Stop Dunsfold Park New Town organisation), there was a discussion about the extent to which this support might affect the County Council's position on the current planning application. When put to the vote the grant was approved by three votes to one. The remaining applications (Annexes 1 to 10) were approved unanimously.

Resolved to:

- (i) Approve the budget adjustments set out in the report (paragraph 2.4).
- (ii) Note the actions carried out under delegated authority since the last meeting.
- (iii) Decide whether to approve the applications for expenditure annexed to the report.

Reason for decision: The Committee is required to ensure the timely and appropriate deployment of its budgets.

[Having declared a prejudicial interest, Mrs P Frost and Mr P Martin left the meeting for this item: see Minute 13/09.]

EXECUTIVE FUNCTIONS: NON-TRANSPORTATION MATTERS

25/09 YOUTH DEVELOPMENT SERVICE BOROUGH PLAN FOR WAVERLEY 2009-2010 (Item 15)

The Committee noted the grouping of the Youth Development Service, the Youth Justice Service, Connexions and other relevant teams within the County Council's new Services for Young People. It was anticipated that

greater collaboration would be achieved. The Service continues to contribute towards the priority outcomes in the Children's Plan, especially with the most vulnerable, and has in addition been directed by the Executive to extend its activities to include young people in the 11-13 age-range.

The Service is now in a position to fill vacancies and the achievement of a full complement of full-time staff in Waverley was welcomed. The contribution of Waverley Borough Council to the delivery of a comprehensive youth offer in Waverley, e.g. its role in developing the Waverley Youth Alliance, was noted and further details would be shared with members in due course

Members welcomed the range of activities set out in the Plan, but suggested that future versions should contain a full glossary to aid understanding. The continuing need for support for youth work in Wrecclesham was stressed and officers confirmed the Service's commitment to achieving this.

Resolved to note the draft Plan and request that its comments be noted.

Reason for decision: The Committee had an opportunity to comment on the Plan.

26/09 **SURREY FIRE AND RESCUE SERVICE BOROUGH PLAN FOR WAVERLEY 2009-2010 (Item 16)**

The Committee congratulated the Service on the report and drew particular attention to specific events and incidents in Waverley in which it had been successfully involved. Members commended particularly the Service's work with young people and its contribution with partners towards the prevention of offending and road traffic accidents. The impact of "Safe Drive Stay Alive" was noted and members were interested in ensuring that this was made available to all young people in Waverley and in understanding the longer-term outcomes.

Resolved to:

- (i) Recognise the achievements of the borough teams within Waverley and support their commitment to improve initiatives to reduce risk and make Waverley safer through the delivery of the borough plan.
- (ii) Note the targets and initiatives set within the Waverley borough plan for 2009/10 and support the Fire and Rescue Service in the delivery of this plan.
- (iii) Support the achievements of the retained duty personnel at Godalming, Cranleigh, Dunsfold and Haslemere and acknowledge the availability offered by employers who release staff, and those who are self-employed.

Reason for decision: The Committee had an opportunity to comment on the Plan.

27/09 **WAVERLEY BOROUGH COUNCIL'S AIR QUALITY ACTION PLAN: FIRST PROGRESS REPORT (Item 17)**

An updated version of the progress report was tabled. Attention was drawn to matters raised at the informal public question time in relation (i) to the quantitative measurement of the impact of turning off vehicle engines while waiting at the level crossing in Farnham and (ii) to the extent to which improvements in Farnham are dependent on the East Street regeneration. Officers are aware of the need for more quantitative measurement and possible methods are being examined. It was felt that, while improvements in air quality are not wholly dependent on the East Street scheme, the contribution of S106 receipts payable by the developer would nevertheless have a significant impact.

A concern was expressed that, apart from the small-scale behavioural initiatives described in the Plan, the County Council had no plans to develop a comprehensive plan for traffic management in Farnham, through which air quality in the town centre might be substantially improved. This view was countered by reference to the County Council's plan for a split-level interchange at Hickle's Corner and local members continue to press the case for funding to be allocated to this scheme; in the meantime, while recognising the limitations and risks of displacement associated with small-scale schemes, the East Street scheme provides an opportunity to address some of the traffic-related problems in the town.

Resolved to note the report.

Reason for decision: The Committee had requested the report.

28/09 **WAVERLEY BOROUGH COUNCIL'S LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY TOPIC PAPERS (Item 18)**

The Committee was informed that the Borough Council expected to consult further on a draft core strategy with proposals in early 2010, after which it would test the draft core strategy for soundness.

Members raised a number of points which it wished to be taken into consideration: the specific implications for the rural areas; the opportunities provided by the Framework for addressing the cumulative impact of piecemeal residential development; the need to include windfall sites as a major contribution to the provision of housing; and achieving a balance between conserving the character of town centres on the one hand and the integrity of the green belt on the other.

It was proposed from the chair and agreed unanimously that, in order to involve the Local Committee in greater detail in developing the core strategy, a half-day workshop should be arranged at which members would have access to the full documentation.

Resolved:

- (i) That the observations set out above should be noted by Waverley Borough Council

- (ii) To request that a specific meeting be arranged to give the Local Committee an opportunity to examine in detail the full implications of the Local Development Framework.

Reason for decision: The Committee had an opportunity to comment as part of the consultation and expressed a wish for more detailed involvement.

The meeting closed at 4.30 pm

..... (Chairman)

Contact:

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ANNEX 1

PUBLIC QUESTION TIME

The meeting was preceded by an informal public question time. The matters raised are summarised below. This summary does not form part of the formal minutes of the meeting.

1. Mr Richard Sandars (Farnham)

Mr Sandars asked what measurable impact the installation of signs inviting drivers to turn off their engines when waiting at the level crossing in Farnham would have on air quality within the Farnham air quality management area.

The question was noted and raised during the discussion at Item 17 on the agenda (Minute 27/09)

2. Mrs Patricia Ellis (Cranleigh)

Mrs Ellis's question related to the situation at the bridge adjacent to Wayside and Rydinghurst in Elmbridge Road, Cranleigh. While the installation of traffic lights has not been prioritised, it is understood that some minor adjustments have been proposed and full details of the nature and timing of the work was requested.

The Local Highways Manager referred to the high cost of the work originally envisaged. The current proposals include an adjustment in the position of the "give-way" markings on the western side of the bridge.

3. Mrs Celia Sandars (Farnham)

Mrs Sandars referred to the final version of Waverley Borough Council's Air Quality Action Plan which stated that there is no assumption that the success of the package of measures for Farnham depends on the progress of the East Street development. In the light of this, Mrs Sandars requested clarification of the comment in the progress report at Item 17 on the agenda which seems to imply that progress in Farnham is indeed dependent on the East Street scheme. Mrs Sandars also enquired whether there is a fall-back position.

4. Dr Jenny Masding (Alfold Parish Council)

Dr Masding noted the satisfaction of residents that the traffic improvements at Alfold Crossways were due to start shortly. She went on to draw attention to the need for improvements in the centre of the village and asked whether the Committee would consider allocating funding to complete the project in 2009-2010.

The Chairman explained that the scheme has not been prioritised at this stage but that he would promote the case if additional funding were to become available.